

STAT

Copy 4 of 4

22 February 1956

MEMORANDUM FOR: Project Director of Materiel

SUBJECT : Items Needing Action Per Mr. Bissell's Request

1. At the Staff Meeting on 21 February, Mr. Bissell brought up the following points on which he has requested action by the Project Director of Materiel by 24 February:

a. Changes on the supply procedure for ZI (67-1).
Action: Show changes to Mr. Bissell before reduplicating.

b. Seat pack standardization by sanitation through commercial procurement. Is Watertown Strip making a list of what should go into the seat pack?

c. A directive should be sent to Watertown Strip publishing the Mobility Plan and instructing [] to "develop" the plan. (Where now blank lists exist, they should be filled in.) The responsibility, the directive should state, is [] in consultation with SAC and []

2. Noting again that Mr. Bissell has requested action on the above items by 24 February, should you wish any documents to be hand carried to Watertown Strip, I shall be there Sunday evening, 26 February, leaving Washington Friday night, and would be glad to take anything out which you might have.

Assistant Administrative Officer

ADM/c

Distribution:

- 001 - Addressee
- 3 - RMB
- 4 - Chrono

080180100

2221000